# Erasmus+ Learning Agreement

# Student Mobility for Studies

## Mobility between Erasmus+ countries (EU Member States and third countries associated to the Programme)

[Learning agreements are digital in the Erasmus+ 2021-2027 programme. Higher education institutions can exchange digital learning agreements through an IT system connected to the Erasmus Without Paper Network. This template is provided for those institutions that are in the process of connecting to the network and might need an editable version of the template. For more information, please visit the European Commission's webpage about Erasmus Without Paper.]

## General information

[Applicable for all learning agreement types]

<table>
<tr><td rowspan="3">Student</td><td>Last name(s)</td><td>First name(s)</td><td>Date of birth</td><td>Nationality</td><td>Gender</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="2">European Student Identifier (ESI)<br>[Unique electronic identifier for mobile students]</td><td>Level of education (EQF level)</td><td>Field of education (ISCED code)</td><td><Field of education (clarification)></td></tr>
<tr><td colspan="2"></td><td></td><td></td><td></td></tr>
<tr><td rowspan="2">Sending Institution</td><td>Name</td><td>Faculty/Department</td><td>Erasmus code</td><td>Country</td><td>Administrative contact person name; email</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td rowspan="2">Receiving Institution</td><td>Name</td><td><Faculty/Department></td><td>Erasmus code</td><td>Country</td><td>Administrative contact person name; email</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="6">The level of language competence in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:<br>A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ Native speaker ☐</td></tr>
</table>

## Learning agreement type and mobility duration

| **Learning agreement for studies type (select one)** | **Estimated duration (to be confirmed by the Receiving Institution)** |
|---|---|
| • Long-term mobility ☐ / Virtual component *(only if applicable)* ☐<br>• Short-term mobility with a mandatory virtual component ☐<br>• Short-term doctoral mobility ☐ / Virtual component *(only if applicable)* ☐ | Planned period of the physical mobility:<br>• Academic year [year/year] ……<br>• from [<day>/month/year] ……<br>• to [<day>/month/year] …… |

**Based on the selected learning agreement for studies type, only the applicable learning agreement type below is visible to the student, sending and receiving institutions.**

# Learning agreement for long-term mobility

## Study Programme at the Receiving Institution

| Table A | Component code (if any) | Component title at the Receiving Institution (as indicated in the course catalogue) | Term [e.g. autumn/spring; term] | Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | **Total: …** |
| Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*] | | | | |

## Recognition at the Sending Institution

| Table B | Component code (if any) | Component title at the Sending Institution (as indicated in the course catalogue) | Term [e.g. autumn/spring; term] | Number of ECTS credits (or equivalent) to be recognised by the Sending Institution | Automatic recognition [Yes/No] |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | **Total: …** | |
| Provisions applying if the student does not complete successfully some educational components: *[web link to the relevant information]* | | | | | |

[If the option of virtual component was selected the table below must be filled in]

## Description of a virtual component at Receiving Institution and recognition at the Sending Institution

| Table C | Component code (if any) | Component title or description of the study programme at the Receiving Institution | Short description of the virtual component | Term [e.g. autumn/spring; term] | Number of ECTS credits to be awarded | Automatic recognition [Yes/No] |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | **Total: …** | |

# Commitment of the three parties

By digitally signing/approving, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

# Exceptional changes to the learning agreement

| | Exceptional changes to Table A | | | | | |
|---|---|---|---|---|---|---|
| **Table A2** | **Component code** (if any) | **Component title at the Receiving Institution** (as indicated in the course catalogue) | **Deleted component** [tick if applicable] | **Added component** [tick if applicable] | **Reason for change** [Add the applicable reason code or write other reason] | **Number of ECTS credits (or equivalent) to be awarded** |
| | | | ☐ | ☐ | Choose an item. | |
| | | | ☐ | ☐ | Choose an item. | |

| | Exceptional changes to Table B (if applicable) | | | | | | |
|---|---|---|---|---|---|---|---|
| **Table B2** | **Component code** (if any) | **Component title at the Sending Institution** (as indicated in the course catalogue) | **Deleted component** [tick if applicable] | **Added component** [tick if applicable] | **<Reason for change>** | **Number of ECTS credits (or equivalent) to be awarded** | **Automatic recognition** [Yes/No] |
| | | | ☐ | ☐ | | | |
| | | | ☐ | ☐ | | | |

| | Exceptional changes to Table C (if applicable) | | | | | |
|---|---|---|---|---|---|---|
| **Table C2** | **Component code (if any)** | **Component title or description of the study programme at the Receiving Institution** | **Short description of the virtual component** | **Reason for change** [Add the applicable reason code or write other reason] | **Number of ECTS credits (or equivalent) to be awarded** | **Automatic recognition** [Yes/No] |
| | | | | Choose an item. | | |
| | | | | Choose an item. | | |

# Approval of exceptional changes to the learning agreement

By digitally signing/approving this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

# Learning agreement for short-term mobility with a mandatory virtual component

## Study Programme at Receiving Institution and recognition at the Sending Institution

| Table D | **Component code** (if any) | **Component title or description of the study programme** | **Short description of the virtual component** | **Number of ECTS credits to be awarded** | **Automatic recognition** [Yes/No] |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | **Total: …** | |

## Commitment of the three parties

By digitally signing/approving this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

## Exceptional changes to the Learning Agreement

| Exceptional changes to Table D | | | | | | |
|---|---|---|---|---|---|---|
| **Table D2** | **Component code** (if any) | **Component title or description of the study programme at the Receiving Institution** | **Short description of the virtual component** | **Reason for change** (Add the applicable reason code or write other reason) | **Number of ECTS credits (or equivalent) to be awarded** | **Automatic recognition** [Yes/No] |
| | | | | Choose an item. | | |
| | | | | Choose an item. | | |

## Approval of exceptional changes to the Learning Agreement

By digitally signing/approving this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

# Learning agreement for short-term doctoral mobility

## Study Programme at Receiving Institution and recognition at the Sending Institution

| **Table E** | **Component code** (if any) | **Component title or description of the study programme** | **Short description of the virtual Component (only if applicable)** | **<Number of ECTS credits to be awarded>** | **Automatic recognition** [Yes/No] |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | **Total: …** | |

## Commitment of the three parties

By digitally signing/approving this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

## Exceptional changes to the learning agreement

| Exceptional changes to Table E | | | | | | |
|---|---|---|---|---|---|---|
| **Table E2** | **Component code** (if any) | **Component title or description of the study programme at the Receiving Institution** | **Short description of the virtual component (only if applicable)** | **Reason for change** (Add the applicable reason code or write other reason) | **<Number of ECTS credits (or equivalent) to be awarded>** | **Automatic recognition** [Yes/No] |
| | | | | Choose an item. | | |
| | | | | Choose an item. | | |

## Approval of exceptional changes to the Learning Agreement

By digitally signing/approving this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the learning agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student must also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment | Name | Email | Position | Date | Approval |
|---|---|---|---|---|---|
| Student | | | *Student* | | |
| Responsible person at the Sending Institution | | | | | |
| Responsible person at the Receiving Institution | | | | | |

# Glossary

| Term | Definition/Explanation |
|---|---|
| **Nationality** | Country to which the person belongs administratively and that issues the ID card and/or passport. |
| **The European Student Identifier (ESI)** | A unique European electronic identifier number used to identify and authenticate mobile students using Erasmus Without Paper consistently across different IT systems e.g. to share their digital learning agreement and receive the approval of the sending institution and the receiving institution. The identifier is technical and not meant for student or staff to provide manually. The ESI field should not be visible to end users. If the sending institution does not yet issue an ESI for its students an alternative mechanism for digitally identifying and authenticating students can be accepted. Please note that the ESI will become mandatory in the future. For more information on how Higher Education Institutions can deploy the ESI, read the Technical Documentation page of the European Student Card Initiative portal. |
| **Level of education** | Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). EQF level codes 5 to 8 are equivalent to the ISCED levels 5 to 8. |
| **Field of education** | The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. |
| **Erasmus code** | A unique identifier that every higher education institution receives that has been awarded with the Erasmus Charter for Higher Education (ECHE). It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. |
| **Administrative Contact person** | A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. |
| **Long-term mobility** | A physical study period abroad lasting at least one academic term/trimester or 2 months to 12 months. |
| **Blended mobility** | Any mobility can be carried out as a "blended mobility" by combining the physical study period abroad with a virtual component at the receiving institution before, during and/or after the physical mobility to further enhance the learning outcomes. |
| **Short description of a virtual component** | A description of the virtual component of a blended mobility and the type of online activity(ies) undertaken. For example it can be an online course, embedded in a course selected at the receiving institution; part of a blended intensive programme; and/or other type of virtual activity at the receiving institution. |
| **Short-term mobility with a mandatory virtual component** | Students may undertake a study period abroad lasting between 5 days and 30 days and combined with a compulsory virtual component. |
| **Short-term doctoral mobility** | A study period abroad lasting between 5 days and 30 days. An optional virtual component to facilitate an online learning exchange and/or teamwork can be added to further enhance the learning outcomes. |
| **ECTS credits (or equivalent)** | In countries where the "ECTS" system is not in place, in particular for institutions located in third countries not associated to the programme not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added. |
| **Automatic recognition** | All credits gained abroad – as agreed in the learning agreement and confirmed by the transcript of records – will be transferred without delay and counted towards the students' degree (study programme) without any additional work or assessment of the student. This is signalled in the |

| | |
|---|---|
| | learning agreement by the “Yes” check box. If the “No” check box is selected, a clear justification needs to be provided and an indication on what other type of formal recognition will be applied, e.g. registration in the students’ diploma supplement or Europass Mobility Document. |
| **Educational component** | A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. |
| **Level of language competence** | A description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr |
| **Course catalogue** | Detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered; the learning, teaching and assessment procedures; the level of programmes; the individual educational components and the learning resources. The course catalogue should include the names of people to contact, with information about how, when and where to contact them. |
| **Responsible person at the Sending Institution** | An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full and automatic recognition of the study programme described in the learning agreement on behalf of the responsible academic body. The name and email of the responsible person must be filled in only in case it differs from that of the contact person mentioned at the top of the document. |
| **Reasons for deleting a component** | 1. Previously selected educational component is not available at the Receiving Institution<br>2. Component is in a different language than previously specified in the course catalogue<br>3. Timetable conflict<br>4. Other (please specify) |
| **Reason for adding a component** | 5. Substituting a deleted component<br>6. Extending the mobility period<br>7. Adding a virtual component<br>8. Other (please specify) |